



January 2010

Dear Vendor,

The Canton Regional Chamber of Commerce Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff is your destination for success. Join us, and be part of the best, most organized ribs burnoff of its kind in the nation!

The Pro Football Hall of Fame Enshrinement Festival National Ribs Burnoff is one of 19 events in 10 days held in Canton, Ohio that commemorates the enshrinement of those selected for induction into the Pro Football Hall of Fame.

The Ribs Burnoff has many outstanding features that benefit you.

- We are a three-day event with great lunch crowds.
- Award winners are announced on the second day at 5:30 p.m. so the winners may reap the benefits for their much-deserved success.
- Super Booths available.
- Live entertainment all day. Nationally known entertainment nightly.
- Sponsorships by major radio stations in the Canton/Akron/Youngstown/Cleveland markets that give fantastic media coverage.

Included in this application is all the information you need concerning registration, fees, prizes, booth sizes, operations policies and procedures. Enclosed are application forms and biographical information forms. Please complete all data requested and return the application forms with your fee and insurance certificate to the Pro Football Hall of Fame Enshrinement Festival office. We accept cash, check, or major credit cards. Upon acceptance, you will be notified of approval of menu items, and other pertinent information of your participation.

Please read the information carefully. The rules and regulations contained in this booklet will be enforced to ensure the quality, reputation, and safety of this event. Come join us for a fantastic Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff in Canton, Ohio, August 4, 5 & 6, 2010.

Sincerely,

Keith Bennett, Chairman
Ribs Burnoff Committee

CRITICAL INFORMATION

2010 DATES:

WEDNESDAY, THURSDAY, FRIDAY

AUGUST 4, 5 & 6, 2010

11:00 a.m. to 10:30 p.m.

LOCATION: STARK COUNTY FAIRGROUNDS

BOOTH SIZES:

STANDARD 17-½ FT. WIDTH X 30 FT. DEPTH

SUPER 35 FT. WIDTH X 30 FT. DEPTH

**RIB & SPECIALTY VENDORS ARE NOT PERMITTED
TO SELL BEVERAGES OF ANY KIND.**

**RIB & SPECIALTY VENDORS ARE NOT PERMITTED TO SUB-
LEASE THEIR SPACE.**

VENDOR DRAW:

TUESDAY, JULY 13, 2010 - 8:30 a.m.

CANTON REGIONAL CHAMBER OF COMMERCE

222 MARKET AVENUE NORTH

CANTON, OH 44702



Ribs Burnoff

Wednesday, Thursday, Friday

August 4, 5, 6

RIB VENDOR APPLICATION

IT'S A ONE OF A KIND CELEBRATION!

www.profootballhofef.com

SECTION I
GENERAL INFORMATION – Rib Vendors

revised 1-7-10

1. **LOCATION/DATES:** The Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff will be held at the Stark County Fairgrounds located on Wertz Avenue in Canton, Ohio. For your convenience, a map of the layout is enclosed (tentative and subject to revision). The event will be held on **Wednesday, Thursday, & Friday, August 4, 5 & 6, 2010.**
2. **ENTRANT INFORMATION:** The Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff Committee has the right to increase or limit the number and type of entrants, if, in its judgment, it benefits the event. Vendors will be accepted only after all the following requirements are met and the Committee approves the vendor menu and exhibit. The Committee reserves the right, at any time during the event, to restrict a vendor who is operating in a manner that may detract from the general character of the Enshrinement Festival, as a whole, or who is in violation of any of the operations policies and procedures outlined in this document.

3. **BOOTH SIZES:**

STANDARD BOOTH

Size: 17.5' frontage x 30' depth

SUPER BOOTH

Size: 35' frontage x 30' depth

Vendors are permitted to purchase as many booths as necessary to fill their needs. Vendors requiring additional frontage may purchase no more than 5 feet at \$90 per foot of frontage before April 28th and \$100 per foot of frontage after April 28th.

Credit will not be given for under usage of frontage or depth.

No consideration will be given for additional space day of set-up. Any vendor exceeding their space size will be subject to a financial penalty of \$450 PER FOOT OF FRONTAGE. Failure to pay the financial penalty by 5:00 P.M. on Wednesday will result in the vendor being expelled from further participation.

You may not use any area outside of your marked space for storage of supplies, equipment, trophy tables, condiment tables, lighting stands, etc. Vendor must supply their own booth, equipment, water barrels to secure canopies, tables, chairs, lighting, etc. Tents, canopies, tables, chairs, banner tie-downs and display lighting must be secured and placed within the marked lines of your booth space.

NOTE: THE CRCC ENSHRINEMENT FESTIVAL, THE RIBS COMMITTEE AND/OR FIRE PREVENTION BUREAU REPRESENTATIVE(S) RESERVE THE RIGHT IF NECESSARY AND IN THE INTEREST OF PUBLIC SAFETY TO DEVIATE FROM THE ABOVE MENTIONED RULES AND REGULATIONS.

4. **SET-UP:** All vendors will set up on Tuesday, August 3 (see schedule below) and be open for business by 11:00 a.m. on Wednesday morning. No vehicles will be permitted to enter the fairgrounds after 11:00 p.m. on Tuesday evening for set up purposes. The fairgrounds will reopen at 6:00 a.m. on Wednesday, August 4. Trucks, vans, and automobiles will **not** be

permitted to be in the Burnoff area after 10:00 a.m. Wednesday, Thursday, or Friday.

The Committee will provide assistance to you locating your booth space, electric and water locations for hook-up on Tuesday until 9:00 p.m. **REMEMBER: Vendors must supply their own booth, equipment, water barrels to secure canopies, tables, chairs, lighting, etc.**

Set-Up Schedule

Large self contained Ribbers must drop their units for placement on Tuesday, August 3 at 10:00 am and return at 2:00 pm to complete set-up. All other rib vendors begin set up at 2:00 pm. Vendors that arrive late may not have access to space reserved and will be placed at the committee's discretion.

Specialty vendors must be on site and ready for placement at noon.

5. **BOOTH SET-UP/BANNER PLACEMENT:** To ensure the safety of all patrons, the vendor must ensure that its booth is composed of sturdy materials and safely constructed to withstand the elements of wind, rain, etc. which may be encountered during an outdoor event. Any sign, banner, or structure shall not exceed 16 feet in height unless the Committee grants prior approval. Banners must have adequate wind slits and be securely fastened to the booth, and the booth must be stabilized through the use of weighted barrels or by other appropriate means in order to ensure that the force of the wind against the banner will not knock over the booth or make the booth unstable. The vendor is responsible for providing all materials to make the booth safe and complete. The Committee reserves the right to require additional measures in booth set-up and banner placement to ensure that the vendor complies with the above requirements.
6. **REFRIGERATION:** The Stark County Fairgrounds has cold storage on site for use by all vendors. This storage will be available by 7:00 a.m. each day of the event until 11:30 p.m. under the supervision of the Canton City Health Department. You will be advised of the location of this area and the specific hours when your product can be placed in or taken out of cold storage. It is imperative that your product is stacked neatly in the cold storage area and not impairing others from using the space to its fullest extent. This will be enforced by the Canton City Health Department.
7. **ELECTRICAL:** We make every effort to provide electric near each booth; however, we recommend that each vendor have **at least** 150 feet of extension cord that meets or exceeds NEC code. Check your electric cords! Your cords will be subject to inspection for their condition. Cords with splices will **not** be allowed. Please also be advised that since 1996, GFI protection is required as per NEC proposed revisions (72.ART.525). Any deviation from these specifications must be submitted to CRCC and approved by our electrical contractor.
 - a. **STANDARD BOOTH:** Vendors are provided one (1) 25-amp circuit in the base entry fee. If your electrical requirements exceed this, an additional fee of one hundred dollars (\$100) will be assessed to cover the additional requirements. If your total electrical needs exceed 50 amps or if you require 220-amp service, the additional fee will be two hundred and fifty dollars (\$250), payable no later than 5:00 P.M. on Wednesday. Auxiliary gasoline or diesel generators are not permitted. If you elect to use a 25-amp service and you lose power more than two (2) times, we will automatically increase the amperage and charge

accordingly without exception. One (1) duplex outlet will be provided to your booth location. If you require more than one duplex outlet, you should make appropriate provisions. Please call Chris Gump at the Enshrinement Festival office (330-458-2054) if your electric needs are different than what is listed. Any additional needs are at the vendor's expense. 3-phase electrical service is **not** available.

- b. SUPER BOOTH:** Vendors are provided three (3) 25-amp circuits for a total of 75 amps in the base entry fee. If your total electrical needs exceed 75 amps or if you require 220-amp service, the additional fee will be two hundred and fifty dollars (\$250), payable no later than 5:00 P.M. on Wednesday. Auxiliary gasoline or diesel generators are not permitted. If you elect to use a 75-amp service and you lose power more than two (2) times, we will automatically increase the amperage and charge accordingly without exception. Please call Chris Gump at the Enshrinement Festival office (330-458-2054) if your electric needs are different than what is listed. Any additional needs are at the vendor's expense. 3-phase electrical is not available.

Rain Policy: Electricity will be maintained to all booths until the Committee feels it is unsafe. It will be restored when it is safe. In each instance, we will give as much warning as possible. Please take all precautions to make your booth as waterproof as possible.

8. **WATER:** Water will be supplied to each vendor. Each vendor is responsible for providing his/her own "T" adapter and at **least 100 feet of potable** water hose.
9. **SANITATION:** Sanitation facilities, ash barrels, gray water disposals, grease barrels, and trash pickup will be provided to vendors using pre-designated areas for disposal. Please use barrels for their intended use, i.e. grease in grease dumpsters, ash in ash barrels. **DO NOT USE CATCH BASINS FOR GREASE, TRASH OR FOOD DISPOSAL. THIS WILL BE MONITORED AND FINES WILL BE ASSESSED.**
10. **BOOTH TEAR DOWN:** Each vendor is responsible for the dismantling and removal of their booth by 2:00 AM on Saturday, August 7, 2010. **Vendors will not be permitted under any circumstances to cease operation or tear down booth until event is over. At close of event on Friday, August 6, vendors must remove all items from their area and leave their area in the same condition as when they arrived.**
11. **PROPANE:** Amerigas propane supplier will be available to provide propane sales. A supplier representative will contact all vendors during set-up for immediate needs and each morning to assess your needs. For emergency needs please call 330-484-0135.
13. **PARKING:** Parking will be provided and controlled with the use of vehicle identification passes provided by the Committee. Vendor parking is located on the southeast corner of the fairgrounds. We will provide parking for two (2) vehicles per each standard booth. Each super booth will receive four (4) spaces. Unauthorized vehicles in these areas will be subject to towing. Please plan to do all restocking from this vehicle. Be sure to display your parking pass in your vehicle, and the keys for this vehicle **MUST** be on site. Limited number of parking sites will have water and electrical hook ups. Please mark on registration form if this is needed. This area is within the confines of the Stark County Fairgrounds and monitored around the clock by and overnight private security officers. This area does not have a locked

fence set up. **Any vendor vehicle that is parked in areas other than designated vendor parking will be subject to tow. CRCC and Pro Football Hall of Fame Enshrinement Festival are not responsible for the content and safety of any vehicles.**

14. **COOKING:** All cooking at the event must be done within your booth space, unless special permission for off-site cooking has been requested in writing and approved in writing by the Committee, at least thirty (30) days prior to the event.
15. **SECURITY:** CRCC Pro Football Hall of Fame Enshrinement Festival will provide reasonable security during the event hours. Reasonable care shall be taken to see that the vendors' booths are not damaged or destroyed: however, CRCC Pro Football Hall of Fame Enshrinement Festival does not insure the safety or security of said vendor space, facilities; or equipment at any time.

MANDATORY REGULATIONS
Please read carefully and adhere.

1. **FIRE:** Fire inspectors will be on site to check your setup and assist you with any fire safety problems. Propane and charcoal may be used as fuel. All fire safety requirements must be met or the vendor will not be allowed to open. In this vendor book, you will find a page of fire safety requirements and a site checklist. This checklist must be filled out before the first day of operation. A fire prevention officer will update the form on the first day of operation and the form will be filed in their office in case of emergency. If you have questions or concerns contact Lorenzo Bagley at the Fire Prevention Bureau at (330) 489-3400.

If using propane: All tanks must be secured. (Storage of extra tanks will not be allowed at booth site.)

If using charcoal: Each booth will be responsible for ash removal. Coals may be left in grills overnight but must be moved and placed in ash barrels by the next morning. Coals are not to be placed anywhere except in ash barrels, this will be strictly enforced. **FINES WILL BE GIVEN TO VIOLATORS.**

NOTE: All booths MUST have a minimum of one 5 lb. ABC fire extinguisher located in an accessible place. Booths using fryers will be required to have a minimum 6 liter Class "K" extinguisher

ALL OPERATORS MUST FOLLOW THE OHIO UNIFORM FOOD SAFETY CODE. IN THE EVENT THAT THE CANTON CITY HEALTH DEPARTMENT FINDS ANY VIOLATIONS, THE APPROPRIATE ACTIONS WILL BE TAKEN UNTIL THOSE VIOLATIONS HAVE BEEN CORRECTED.

2. **HEALTH & SANITATION:** All food booths in the Ribs Burnoff must be licensed, either as a temporary or as a mobile unit with a current license issued in the state of Ohio. A temporary license will be issued by the Canton City Health Department prior to the opening of the Ribs Burnoff. Each operator must obtain their own license. The cost of the license is \$30.00 per day and must be obtained prior to the opening of the event. **NO OPERATOR WILL BE ALLOWED TO OPERATE UNTIL A LICENSE HAS BEEN OBTAINED.** The Canton City Health Department will be available at the vendor drawing to accept payment for the license. Please make checks payable to CANTON CITY HEALTH DEPARTMENT in the amount of \$90.00. For those who are obtaining a temporary license, there will be a form which must be filled out with a sketch of your set up.

The regulations listed are for your consideration as you prepare and serve your product for the Ribs Burnoff but are not inclusive of the Ohio Food Safety Rules.

- All potentially hazardous foods must be maintained at the proper temperature for both cold holding, **41 degrees or lower**, and hot holding, **135 degrees or higher**.
- All operators must have a metal stem thermometer that reads from 0 – 220 F on premise to ensure that all temperatures are maintained.
- A cold storage facility will be provided on the grounds for your use during the Ribs Burnoff event. No product will be permitted in the unit unless it is 41 degrees or lower. Canton City Health sanitarians may be present to check temperatures. If you are providing your own refrigeration, it must also maintain a temperature of 41 degrees or below.
- Thawing of potentially hazardous products must be done under refrigeration. **AT NO TIME ARE YOU PERMITTED TO THAW PRODUCT AT AMBIENT AIR TEMPERATURE.**
- All operators must have an approved sanitizer available at all times during operating hours for the proper sanitizing of utensils and counters.
- Utensil, equipment and food contact surfaces must be cleaned and sanitized regularly. If you have a 3 compartment sink that you can bring with you, please do so.
- You must have a means of properly washing your hands on a regular basis within your operation.
- **THERE IS TO BE NO BARE HAND CONTACT WITH READY TO EAT FOOD.** You must use some sort of barrier such as gloves, utensils, deli tissue, etc...
- All equipment that is to be used in the operation must be commercial grade, NSF approved or the equivalent. **NO EXCEPTIONS.**
- All food products must be stored at least 6 inches off the ground and properly covered to protect against possible contamination. This includes single service articles such as napkins, plates, cups and so forth.
- **SMOKING IS NOT PERMITTED IN FOOD BOOTHS OR WHILE WORKING WITH FOOD.** This includes taking products to and from storage units.

- Grease dumpsters and ash barrels will be provided for your use. **UNDER NO CIRCUMSTANCE ARE YOU PERMITTED TO DUMP GREASE OR ASHES ON THE GROUND OR DOWN ANY DRAINS, THIS WILL BE MONITORED AND FINES WILL BE ASSESSED.**

If you have any questions, please call the Canton City Health Department at (330) 489-3327. The health department will be on-site during the event to monitor compliance as well as be of any assistance to operators.

Canton Fire Department Regulations

- **One or more 5# ABC or BC fire extinguisher per booth with current inspection tag. Booths using fryers must have a minimum 6 liter Class “K” extinguisher.**
- **1-100# propane tank per appliance. Must be chained, no rope permitted.**
- **NO extra propane tanks on site.**
- **Fill tanks at end of each day.**
- **Place hot coals in barrels provided.**
- **Keep fire lanes open.**
- **All canopies and tents must be flame retardant.**
- **Must have a fence barrier between grills and crowds.
The Fire Department will check set-ups Wednesday.
The Fire Department will be on site each day.**

Canton Fire Department Fire Prevention Bureau Site Checklist

Location: _____

Vendor: _____

Date: _____ thru _____

Propane Used:	Yes	No
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Number of cylinders on site _____

Propane tanks secured:	Yes	No
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Propane tanks used 24 hours per day:	Yes	No
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Fire extinguisher on site:	Yes	No
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Charcoal Used:	Yes	No
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Disposal location _____

Contact person _____

Phone Number _____

Location _____

Remarks: _____

Fire Inspector _____ Date _____

***This must be completed by start of business on Wednesday.**

IMPORTANT INFORMATION

The following should be returned to: The Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff Committee, 222 Market Avenue, North Canton, Ohio 44702 Telephone: (330) 458-2054 or 1-800-533-4302:

1. Application Form.
2. Cash, check or major credit card accepted. Check for rental fee made payable to: Canton Regional Chamber of Commerce. Refunds subject to cancellation policy.
3. Insurance Certificate, noting "additional insured."
4. Biographical Information/Electrical/Parking Needs Form.
5. Picture of exhibit for promotional purposes.
6. Any special electric or additional footage needs.

***APPLICATION WILL **NOT** BE ACCEPTED FOR CONSIDERATION
UNLESS ALL THE ABOVE ITEMS ARE SUBMITTED.***

The Committee shall be deemed to have accepted this application only upon the Committee's delivery of a signed copy, returned to the vendor as acknowledgment of reservation, menu, and fee paid. Acceptance, retention, or cashing of the check for the entry fee shall not constitute the Committee's acceptance of the vendor's application. We reserve the right to accept or reject any registration for any reasons we determine to be in the best interest of the Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff. Your rental fee will be refunded if your registration is rejected.

RIBS VENDORS

ENTRANT REGULATIONS

1. **REGISTRATION:** An entry fee must accompany each registration form. The cost of booth space is based on a sliding scale with discounts provided for early registration. In order to qualify for the early registration discount, the registration package **MUST BE COMPLETE**, which includes insurance certificates. (See ENTRANT REGULATIONS, Number 15.) Entry fee can be paid by cash, check or major credit card.

The fee for registration must be received at the Pro Football Hall of Fame Enshrinement Festival, 222 Market Avenue, North, Canton, Ohio 44702, on the following dates:

<u>Date</u>	<u>Standard Booth</u>	<u>Super Booth</u>
	17.5 x 30 Ft	35 x 30 Ft.
By April 28, 2010 -by 5 p.m.	\$1,500	\$2,400
After April 28, 2010	\$1,700	\$2,800

The fee shall be nonrefundable except as set forth in ENTRANT REGULATIONS, Number 8.

2. **SALE OF PRODUCT:** A rib vendor must prepare and sell a judgeable rib product (rib with bone). Rib sandwiches are **NOT** considered a judgeable rib product. Ribs must be the primary product sold in the booth. Failure to comply may result in the Committee expelling the vendor from the event, at the Committee's sole discretion.
3. **HOURS:** All vendor booths will be open Wednesday, Thursday, and Friday from 11:00 a.m. to 10:30 p.m.
4. **CASH CONTROL:** Each vendor is responsible for the collection of cash as payment for its products. Each vendor is responsible for its own cash and change requirements. The Committee charges no percentage of sales fees to any vendor.
5. **ACCEPTANCE OF APPLICATIONS:** Applications will be dated and stamped the date they were received at the Pro Football Hall of Fame Enshrinement Festival. Applications received will be considered in accordance with a plan to benefit the overall good of the event, while also giving some priority to first-come, first-served. Our selection plan considers, but is not limited to, variety of menu, prior participation, electrical needs, and space availability. The Committee reserves the right to accept or reject any application(s) at its sole discretion. The Committee shall be deemed to have accepted any application only after the application is signed by the Committee and delivered to the vendor. Acceptance, retention, or cashing of the check for the entry fee shall not constitute the Committee's acceptance of the vendor's application. Booth fees will be refunded for applications not accepted. Applications must be complete to be considered. We require

you to submit a photograph of your booth to better acquaint us with your exhibit. The Committee has the right to limit and control which food items are permissible for rib vendors. We will restrict non-rib menu items in order to avoid excessive duplication of specialty vendor menu items. List your menu items in the order of preference. Your approved menu will be returned to you along with your approved application. (See numbers 9, 10, and 10A for further information.)

6. **RIBS LOTTERY:** There will be a lottery drawing at 8:30 a.m. on Tuesday, July 13, 2010 at the Canton Regional Chamber of Commerce, which is located in downtown Canton, to determine the booth location of each **RIB** vendor. However, any vendor who has not met all the entrant requirements including booth fee, proper insurance forms, and a completed application before vendor draw, will not participate in the lottery. The order of the draw will be as follows:

- Multiple super booths draw first. If there are multiple vendors with the same amount of space, names will be drawn as to who will select first.
- Multiple super & standard booth purchasers draw next (with the vendor purchasing the most booths drawing first, etc.)
- The 2009 Ribs Burnoff winner (if participating) draw next; *
- Single super booths draw next.
- Multiple standard booth purchasers draw next (with the vendor purchasing the most booths drawing first, etc.)
- The remaining vendors will have an equal opportunity in the drawing to select their booth space, via a blind drawing of vendor names.

* If the 2009 Ribs Burnoff winner has registered as a Super Booth for 2010, he/she will draw first in the appropriate Super Booth category.

Voting by Proxy: If a rib vendor or his/her representative is not able to attend the drawing, he/she may give written permission to the Enshrinement Festival office to select the booth space for them. A section of the official registration form is dedicated to voting by proxy. Copy of such written permission must be presented prior to the drawing. Otherwise, after the conclusion of the vendor drawing, the committee will assign booth spaces to those vendors not present nor represented at the drawing, and will notify them of what space they have been assigned.

(The Committee reserves the right to distribute specialty vendors in accordance with a plan to benefit the overall good of the event; specialty vendor locations are assigned by the Committee, so specialty vendors do not need to attend the drawing.)

See the following agenda for the rib vendor draw.

**2010 PRO FOOTBALL HALL OF FAME ENSHRINEMENT FESTIVAL
RIBS BURNOFF VENDOR DRAWING**

AGENDA AND TIME SCHEDULE

Tuesday, July 13, 2010

Canton Regional Chamber of Commerce, 222 Market Avenue North (Downtown Canton)

(Parking is available in the deck behind the building. Bring your ticket with you for validation for free parking.)

- | | | |
|------|---|------------------------|
| I. | Registration—Mandatory Check-in..... | 8:30 a.m. to 9:00 a.m. |
| II. | Welcome & Review of Vendor Regulations... | 9:00 a.m. to 9:30 a.m. |
| III. | Drawing..... | 9:30 a.m.to 10:00 a.m. |

7. **PROMOTION:** The Committee has the right to request products from the vendors for any promotional giveaway. In this regard, vendors will be required to accept, as cash, promotional tickets distributed by the Committee. Promotional tickets accepted by any vendor in excess of \$75 PER BOOTH (\$150 PER SUPER BOOTH) will be redeemed by the Committee at face value. If vendor has more than one booth, promotional tickets will be combined and reimbursed based on the total in excess of \$75 PER BOOTH (\$150 PER SUPER BOOTH).

Vendor **must submit all coupons** to Enshrinement Festival office **no later than September 10, 2010, or reimbursement will not be made.**

All vendors are required to offer senior citizen discounts of 20% or more between 2 p.m. and 4 p.m. on all three days.

8. **CANCELLATION POLICY:** In case of cancellation of the Ribs Burnoff or unavailability of the Enshrinement Festival space for specified use due to war, governmental action or order, act of God, fire, strike, labor disputes, or any other cause beyond the Committee's control, this Agreement shall terminate. The vendor shall be entitled to the return of the rental fee for the space, less the pro rata share of expenses incurred by the Committee in connection with this event allocable to the space.

Refund of the rental fee, as provided in this section, shall be the exclusive remedy of the vendor against the Committee or anybody else in case the event is canceled or rescheduled or the space is unavailable for use. In case of damage to the vendor through war, governmental action or order, act of God, theft, vandalism, riot, acts of third parties, fire, strike, labor disputes, or any other cause beyond the Committee's control, the vendor expressly waives liability and releases the Canton Regional Chamber of Commerce and the Committee and the Pro Football Hall of Fame Museum and their respective members, representatives, contractors, corporate sponsors, successors and assigns of and from all claims for damage and agrees that such parties shall have no liability whatsoever.

Cancellation by a vendor must be in writing at least thirty (30) days before the event and mailed to the Pro Football Hall of Fame Enshrinement Festival, 222 Market Avenue, North, Canton, Ohio 44702. The vendor will receive a partial refund of the booth fee in the amount of \$200 only if the booth space is sold to another vendor. If the Committee is unable to sell the space to another vendor, no refund will be made. Occupancy of the booth space is the essence of the

agreement. If the vendor does not occupy the booth space upon the opening of (11:00 a.m. on Wednesday), or at any time during the Ribs Burnoff, the Committee shall have the right to use the booth space as it may deem appropriate. Any vendor ceasing operations or dismantling or removing booth equipment during the event will not be invited to participate the following year. Failure to comply may result in the Committee expelling the vendor from the event at the Committee's sole discretion.

9. **BEVERAGES:** Vendor may **NOT** sell any beverages or give away beverages as part of any offer to its customers.
10. **MENU CONFLICTS/OTHER ITEMS:** Vendor must receive menu approval in advance from the Committee. **REMEMBER:** To qualify as a Ribs Vendor, **ribs must be the primary product sold** in your booth. The Committee reserves the right to expel any rib vendor who in the Committee's opinion is not offering ribs as its primary product.
11. **SUCCESSORS IN INTEREST:** This Agreement shall bind the respective parties and their representative heirs, successors and permitted assigns. Vendor may not assign its rights or delegate its duties without the prior written consent of the Committee.
12. **CHARACTER OF EXHIBITS:** The Committee reserves the right to prohibit the display of any article that, in its opinion, is not in keeping with the nature and character of the Pro Football Hall of Fame Enshrinement Festival. We encourage tasteful and artistic marketing by each vendor in the way of displays and signs that add to the aesthetics of the event. Booth workers attire must be in good taste and in keeping with the Enshrinement Festival Ribs Burnoff family environment.
13. **USE OF SPACE:** The Committee reserves the right to restrict exhibits because of safety, noise, method of operation, materials, or for any reason that, in the opinion of the Committee, may detract from the general character of the Enshrinement Festival as a whole. The Committee reserves the right to prohibit any equipment or activity that is deemed unsafe or appears to be unreasonable in the Committee's judgment. All equipment and heavy machinery must be cleared thirty (30) days in advance with the Enshrinement Festival staff. All demonstrations or promotional activities must be confined within the limits of the exhibit booth. Any activity that causes an annoyance to neighboring vendors, such as flashing lights, bullhorns, music, or interferes with the stage entertainment or other activities sponsored by the Committee, or results in obstruction of walk space or prevents ready access to a nearby booth will not be permitted.

The vendor shall sell only those items listed on your application under "menu", and subsequently approved by the Enshrinement Festival. The vendor shall not sell or give away any other food or non-food item (i.e. t-shirts, promotional materials, souvenirs). **Discounts or coupons are not permitted to be distributed at the Ribs Burnoff.**

No vendor shall sub-lease to any other vendor any part of his/her vendor space.

14. **ORDINANCES:** To insure the safety of all participants, fire regulations, health regulations, and all other applicable ordinances of the City of Canton, County of Stark, and State of Ohio must be observed.
15. **LIABILITY & INSURANCE:** Neither the Canton Regional Chamber of Commerce nor its Pro Football Hall of Fame Enshrinement Festival Committees, The Stark County Fair Board, The Pro Football Hall of Fame Museum nor their respective members, representatives, contractors,

corporate sponsors, successors and assigns will be responsible for any injury, loss, or damage that may occur to the vendor or the vendor's employees, agents, contractors, representatives, or property from any cause whatsoever. It is the vendor's responsibility to protect machinery, perishables, and exhibits so that no injury will result to the vendor, public, visitors, guests, persons or property.

All property of the vendor, including food items and other perishables, is understood to remain in vendor's care, custody, and control in transit to, from, or within the confines of the Enshrinement Festival area subject to the regulations issued by the Committee. The vendors, on signing this Contract, expressly release, agree to hold, keep, and save harmless and indemnify the Canton Regional Chamber of Commerce and its Pro Football Hall of Fame Enshrinement Festival Committees, The Pro Football Hall of Fame Museum, and their respective members, representatives, contractors, corporate sponsors, successors and assigns from and against any claims for any loss, damage, or injury arising out of or related to vendor's negligence in connection with vendor's participation in the Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff. Vendor agrees to carry appropriate insurance through such carriers and containing such limits, terms, and conditions as the Ribs Committee may require and shall deliver to the Committee an insurance certificate as requested.

Each vendor is required to provide the Committee with an insurance certificate showing \$1,000,000/\$2,000,000 limits of liability insurance. This certificate MUST show the Canton Regional Chamber of Commerce and its Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff Committee as "Additional Insured". Please notify your insurance agent of this "Additional Insured" requirement. Said certificate MUST be included with this registration form.

Any application received by the committee that does not include this insurance certificate will be immediately returned. The application may then be resubmitted with all required information and documents.

- 16. **AMENDMENTS:** The Ribs Committee reserves the right to make changes to these rules. All vendors will be advised of any such changes in writing.
- 17. **FAILURE TO COMPLY:** The Committee reserves the right to expel any vendor who, in the Committee's sole judgment, violates any of the rules and regulations set forth in this book and any subsequent amendment or any directive of the Committee or applicable law, ordinance, or regulation.

<i>JUDGING INFORMATION</i>

- 1. There will be two days of ribs judging—Wednesday and Thursday.
- 2. There will be at least 40 official judges each day.
- 3. The Committee will screen judges to determine that a judge has no conflict of interest concerning his/her participation as a judge. **There may be honorary judges whose ballots are for promotional purposes only and will not be counted.**

4. All judging will be "blind", by number only, with vendor names not revealed to judges at any time.
5. **Winners will be announced at approximately 5:30 p.m. on Thursday.** Three (3) cash prizes will be awarded. "MOST OUTSTANDING RIBS" will be awarded \$2,500, the title plaque, and first choice of location in the appropriate booth category at the 2010 lottery drawing. Second Place "MAYORS AWARD" will be awarded \$1,000 and a plaque, "BEST SAUCE AWARD" will be awarded a cash prize and a plaque.
6. Judging will be done on a scale of one (1) to ten (10). Only one score will be given to each rib tasted. Judges will be given a list of factors to consider in their judging for BEST RIB, such as (but not limited to) the following: preparation, quality, tenderness, etc. BEST SAUCE will be judged during an independent session by a separate panel of judges.
7. The Committee reserves the right not to release judges' scoring results.
8. The Committee reserves the right to make such changes, amendments, and additions to these rules as considered advisable for the proper conduct of the judging.
9. Vendors are welcome to view the judging at the McKinley Band Boosters building on Wednesday and Thursday.

PEOPLES CHOICE AWARD

A plaque will be given for the People's Choice Award whereby an anonymous independent group surveys the general public to determine the Ribs Burnoff's best ribs according to the populous.

The following guidelines will apply:

1. The anonymous surveyors will screen participants to determine that each has no conflict of interest concerning his/her participation.
2. Individuals selected to participate will be asked to choose the vendor of their favorite ribs.
3. The People's Choice Award winner will be announced at the same time the winners of the judging event are announced (Thursday, 5:30 p.m.)
4. Only one award will be given "The People's Choice" will be awarded the title plaque. unless there is a tie, in which case both vendors will receive a plaque:
5. The Committee reserves the right not to release the survey's scoring results.
6. The Committee reserves the right to make such changes, amendments, and additions to these rules as considered advisable for the proper conduct of the selection process.

2010 RIB VENDOR BIOGRAPHICAL INFORMATION,

Must be submitted to the Enshrinement Festival Office with

Please fill out the form below. This information will be used for publicity if you are a winner of the 2010 Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff.

Vendor/Restaurant Name: _____ Phone: () _____

Owner Name: _____

How many locations are there? _____

Where are they located? _____

Number of Years in Business? _____

Number of Employees: _____

Specialty Foods: _____

Past Awards: _____

Interesting Facts: _____

Other Events Attended: _____

Years attended Hall of Fame Enshrinement Festival Ribs Burnoff: _____

RIBS VENDOR

2010 Pro Football Hall Of Fame Enshrinement Festival Ribs Burnoff
OFFICIAL APPLICATION FORM
(Must be submitted to the Enshrinement Festival Office)

Vendor/Restaurant Name: _____

Please reserve _____ space(s) at the Ribs Burnoff. Space rental fee per booth is as follows:

<u>Date</u>	<u>Standard Booth</u>	<u>Super Booth</u>
	17.5 X 30 FT.	35. X 30 FT.
By April 28, 2010--by 5 p.m.	\$1,500	\$2,400
After April 28, 2010	\$1,700	\$2,800

I would like to purchase an additional _____ frontage (no more than 5 feet) \$90 per foot before April 28, 2010 and \$100 per foot after April 28, 2010..

Enclosed is \$ _____ as appropriate rental fee for _____ booth spaces.

Voting by Proxy: If I am unable to attend the vendor drawing, this may be used as my proxy. My first three choices are listed, yet in the event these selections are no longer available when my turn arises; I give permission to the committee to make the choice from the remaining open rib vendor spaces.

1) _____ 2) _____ 3) _____

MENU:

I am registering as a **Ribs Vendor**. (Must sell judgeable rib product. See ENTRANT REGULATIONS, Section II, and Numbers 2, 9, 10 and 10A.) My menu includes the following. Items not approved by the Committee will not be permitted. List **ALL** menu items in order of preference and list prices for each item (**pricing will be checked on site and must be adhered to**):

1) _____ \$ _____ 3) _____ \$ _____

2) _____ \$ _____ 4) _____ \$ _____

MUST LIST PRICES

Type of Sauce to be judged – must be a sauce that is available to customers:

NO BEVERAGES ARE PERMITTED TO BE SOLD

(REMINDER: No items other than those listed on your application under "menu", and subsequently approved by the Enshrinement Festival, may be sold or given away by vendors.)

Rib Vendor/Restaurant Name: _____

Contact Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: (____) _____ Fax Number: (____) _____

Cell: (____) _____ Email: _____

RESERVATION AUTHORIZED BY:

(Signature)

(Print Name)

(Title)

We understand that this application becomes a contract when signed by us and accepted by the Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff Committee (Committee). We agree to abide by the regulations governing this event as printed herewith. We understand space is assigned on a lottery basis at a lottery drawing to be held **Tuesday, July 13, 2010**, at the Canton Regional Chamber of Commerce in downtown Canton, Ohio. Vendors not present (or represented by their designee through a written proxy) will have booth space assigned by the Committee after all vendors present have selected. Each vendor is required to provide the Committee with an insurance certificate showing \$1,000,000/\$2,000,000 limits of liability. This certificate **must** show the Canton Regional Chamber of Commerce, The Pro Football Hall of Fame Enshrinement Festival and the Ribs Burnoff Committee as "Additional Insured." SAID CERTIFICATE MUST BE INCLUDED WITH THIS REGISTRATION FORM.

All vendors agree that they and their employees will abide by these rules and any additions and/or amendments which the Committee shall put into effect, and that they shall remain as vendors from day to day, solely on their strict compliance with these rules, which have been formulated in the best interest and for the protection of the vendors, as well as the Committee and its representatives. In any interpretations of the rules, the judgment of the Committee shall be final, and any matters not covered are subject to the decision of the Committee. The Committee shall deem to have accepted this application only upon the Committee's signed copy returned to the vendor as acknowledgment of reservation, menu, and fee paid. Acceptance, retention, or cashing of the check for the rental fee shall not constitute the Committee's acceptance of the vendor's application. We reserve the right to accept or reject any registration for any reasons we determine to be in the best interest of the Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff. Your rental fee will be refunded if your application is rejected.

NOT VALID UNLESS SIGNED BY BOTH PARTIES

Restaurant _____

Authorized by: _____
(Signature) (Print Name)

Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff Committee:

By: _____
Joanne K. Murray, Director, Pro Football Hall of Fame Enshrinement Festival

By: _____
Keith Bennett, Chairman,
Pro Football Hall of Fame Enshrinement Festival Ribs Burnoff

OFFICE USE ONLY

Date Received: _____

Payment Amount: _____ Check# _____ Credit Card: _____

Location Assigned: _____ Insurance: _____

RIB VENDOR ELECTRICAL NEEDS

RIB VENDOR NAME: _____

Please list below the electrical equipment you plan on using during the Burnoff. This information is critical to the Committee providing each vendor with appropriate electrical service.

EQUIPMENT DESCRIPTION	AMP RATING	QUANTITY	110 OR 220
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please call Chris Gump at the Enshrinement Festival office (330-458-2054) if your electric needs are different than what is listed. Any additional needs are at the vendor's expense.

Please be aware of additional charges for excessive electrical requirements (see Section I, General Information, Number 7).

VENDOR PARKING NEEDS

Length of vehicle for Vendor Parking Area: _____ Feet (**Bumper To Bumper**). Please be aware of Vendor Vehicle Parking Regulations (See Section I, General Information, Number 7). Your measurements must be accurate.

Will your vehicle need electricity? _____NO _____YES:

GRAY WATER DISPOSAL NEEDS

Please advise amount of daily gray water disposal: _____gals. per day.