

How to Build AI Capability Inside Your Organization in 12-months or less



Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Readiness & Alignment	Opportunity ID & Prioritization	Planning, Governance & Preparedness	Implementation & Workflow Redesign	Continuous Improvement
<i>Build a shared understanding of where you are and how to move forward.</i>	<i>Create a prioritized portfolio of opportunities rooted in real operational needs.</i>	<i>Build a structured, executable roadmap for highest-value opportunities.</i>	<i>Celebrate early wins and maintain strong organizational momentum.</i>	<i>Lead an organization that adapts and extends AI capability over time.</i>
<ul style="list-style-type: none"> • Train your team on baseline AI literacy and responsible use • Assess your organization's readiness across people, data, and workflows • Align leadership on goals, pace, and investment boundaries • Evaluate key workflows and underlying data structures • Identify early risks, constraints, and guardrails 	<ul style="list-style-type: none"> • Identify where AI actually creates value in your business • Map core workflows to uncover opportunities • Prioritize opportunities based on impact, effort, and risk • Identify role-specific skill gaps and training needs • Categorize opportunities into Quick Wins, Operational Enhancements, and Strategic Moves 	<ul style="list-style-type: none"> • Build a 12-month AI roadmap aligned to business priorities • Develop 30/60/90-day implementation plans for priority use cases • Establish governance structures, policies, and decision rights • Define what needs to change (data, systems, roles) to make this work • Identify role shifts and prepare teams for workflow changes 	<ul style="list-style-type: none"> • Embed AI into real workflows (not side projects) • Redesign roles, handoffs, and processes to support adoption • Provide coaching and troubleshooting during implementation • Support cross-functional coordination and execution • Reinforce adoption through change management and training 	<ul style="list-style-type: none"> • Establish routines to continuously improve workflows and outputs • Monitor outcomes and validate results • Refine prompts, automations, and processes over time • Stay current on new capabilities and possibilities • Provide ongoing training and support to scale adoption
<i>Months 1–2</i>	<i>Months 2–3</i>	<i>Months 4–5</i>	<i>Months 6–9</i>	<i>Months 9+</i>

AI CAPABILITY IN PRACTICE

What It Looks Like	Friction Points	What Moves You Forward	Leader Focus
<ul style="list-style-type: none"> • AI integrated into strategy and operations • Continuous improvement mindset • Roles and workflows evolve with AI 	<ul style="list-style-type: none"> • Keeping up with rapid change • Maintaining governance at scale • Avoiding complacency 	<ul style="list-style-type: none"> • Establish continuous improvement systems • Invest in ongoing capability building 	<ul style="list-style-type: none"> • How do we sustain and evolve our advantage as AI advances? • How do we continuously adapt strategy, operations, and workforce?

Your Pathway to Building an AI-Capable Organization

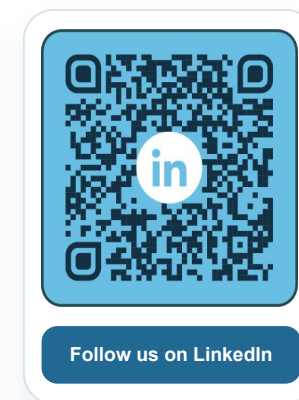
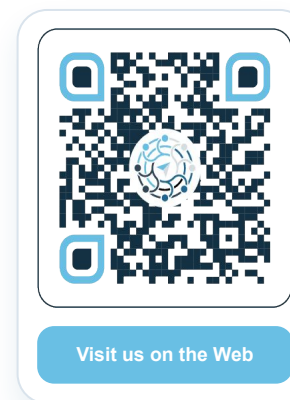


The AI Navigator Collective is a community of people navigating how AI can transform their companies. We can help your company build the leadership, structure, and systems to become an AI-Capable organization effectively and responsibly, minus the chaos and overwhelm.

Build real, durable AI capability.

Organizations can engage with the AI Navigator Collective in three ways: stay connected through free resources, equip your internal AI leaders with coaching and support, or bring in a fractional Chief AI Officer for hands-on leadership.

- ✓ A structured roadmap for integrating AI across your organization
- ✓ Training and support aligned with Chief AI Officer level competencies
- ✓ Templates, tools, governance models, and workflow redesign kits
- ✓ Industry-specific use case identification and ROI mapping
- ✓ Access to a peer learning network for shared problem-solving
- ✓ Practical guidance as technologies, risks, and opportunities evolve



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A 60-Minute AI Leadership Conversation to Have Today

- **Where are we today?** Where is AI already being used? What's working vs. inconsistent?
- **Where is work breaking down?** What workflows are slow, manual, or inefficient?
- **Where could AI create value?** What are our top opportunities — quick wins, operational improvements, or strategic moves?
- **What do we need to consider?** What risks, constraints, or unknowns should we think through?
- **Who owns this?** Who is leading this — and what are the next 1–2 steps?